

Draft - Terms of Reference

**Purpose of the Group:**

- Ensuring high quality, timely access to support for children’s emotional wellbeing and mental health in schools and education settings.
- Sharing best practice and ensuring communication is clear, concise and up to date regarding the available support for children’s emotional wellbeing and mental health.
- To raise any concerns or risks, and be able to collectively raise challenges with decision makers in the system.

**Attendance:**

- NHS England, Midlands Representatives
- Department for Education Regional Mental Health Lead, Midlands Representatives
- Shropshire and Telford Education Partnership Hub Representative (Future in Mind Lead)
- BeeU (MPFT) Representatives
- Educational Psychology Services Representatives
- Assistant Director of Education and Achievement, Shropshire Local Authority
- Director of Education and Skills, Telford and Wrekin Local Authority
- Designated Clinical Officer for SEND, Shropshire, Telford and Wrekin ICS
- Head of Transformation and Commissioning for CYPMH, LD and A, Shropshire, Telford and Wrekin ICS
- Every School Setting / Education Provider in Shropshire, Telford and Wrekin (i.e Designated Mental Health Lead, SENCO, Safeguarding Lead, Headteacher)

**Duration and Frequency:**

2 hour meeting

Once per school term

Microsoft Teams – with one annual (longer) event

**Suggested Agenda:**

Item and Duration	Detail	Lead
Welcome and Introductions 10 mins	Including any actions/minutes from last time	
Whole system Updates 30 minutes	Updates from NHSE, DfE, MPFT, ICS, Future in Mind, Local Authorities	
Place Based (and/or Age Based) Breakouts / Community of Practice 45 minutes	Opportunity for place based connections, learning, and planning.	
Return as a big group, feedback from smaller groups, 30 minutes	3 key points from each smaller group, any actions to be captured	
Close		

**Future Meeting Dates:**

**When:** 16 January 2024 10:00-12:00

**Where:** Microsoft Teams Meeting (link below)

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

or copy and paste this into your browser:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MDU2MzRhNTUtYTk0NC00N2E1LTkwNmYtYmJjMTFjOWNkNjk2%40thead.v2/0?context=%7b%22Tid%22%3a%22c37d6357-c88b-426b-b680-df8166a86ed7%22%2c%22Oid%22%3a%228f6b110a-7851-474d-bbf3-7eaa65d2f9a9%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDU2MzRhNTUtYTk0NC00N2E1LTkwNmYtYmJjMTFjOWNkNjk2%40thead.v2/0?context=%7b%22Tid%22%3a%22c37d6357-c88b-426b-b680-df8166a86ed7%22%2c%22Oid%22%3a%228f6b110a-7851-474d-bbf3-7eaa65d2f9a9%22%7d)

Meeting ID: 368 180 387 443

Passcode: jExCh6