



## SPECIAL NEEDS INFORMATION

Telford & Wrekin Council is collecting your pupil’s personal data in order to enable us to prepare in advance our resources and staff for your visit, and therefore allowing your pupil to benefit from the Outdoor Education Service at Arthog Wales. Telford and Wrekin Council will not share any of your pupil’s personal data collected with any other external organisation unless required or permitted to do so by law. For further details please view the Privacy Page on the Council’s website; [www.telford.gov.uk](http://www.telford.gov.uk)

**A copy of this page has to be completed for anyone attending Arthog with Special Needs, and should be returned to Arthog along with the group lists 4x weeks in advance of your visit.**

There are two options.

1. If the person has health issues which present barriers to participation, make participation problematic, or will be exposed to higher levels of risk as a consequence of their involvement, then you must complete **Section 1** and the T8 Complex Needs Form. This is downloadable from the course organiser pack available at [www.arthog.co.uk](http://www.arthog.co.uk). Information from the questionnaire will enable us to assess risk and plan an appropriate programme.
2. If a person has health or behavioural issues but **will** be able to participate in activities as normal, then complete **Section 2**.

### SECTION 1.

**For individuals with Health issues for whom participation at Arthog is expected to cause problems or create higher risk:**

Name of Person	Name of School
Name of School Contact	Phone No

### SECTION 2

**For individuals for whom participation at Arthog is not expected to cause problems or create higher risk  
Please complete the following (Please include details of any school plans i.e. Asthma plan)**

Medical Condition (please tick )	Symptoms or likelihood of occurrence	Medication/ treatment/emergency procedure
Diabetes		
Epilepsy		
ADHD		
Autism/Asperger’s		
Dyspraxia		
Asthma		
Allergy		
Recent injury or illness		
Behavioural		
Emotional/Social		

**Please summarise** what is known for this child especially any issues which may have an affect on their own or other people's safety or well-being, or which may cause behaviours that are;

-volatile

-violent

-unpredictable

-difficulty following instructions

-poor safety awareness

-limited social skills

-easily upset

-inappropriate behaviour

-likely to run away

- recent bereavement etc.

-mental health issues

-other relevant information